



Mr G Gentle
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Ref: Visit/Condition/LH
Tuesday 13th May 2025

Dear Parents / Carers,

Conditions Of Visits

1. All visits must be paid in full at least 3 days before the visit takes place and signed consent slips must be given to the class teacher.
2. Under no circumstances will payments be accepted on the day as staff have to sort children into groups prior to the visit.
3. If payment has not been received, your child will not go on the visit but must still attend school and join another class.
4. Due to costs and families with multiple children in school, parents and carers are very **welcome to pay small regular amounts at the school office**, this can be either when a visit is due or all year round to build up a credit, this ensures that money is on your child's account towards visits when needed.
5. If children are leaving school early for a visit due to the distance, then it is parents / carers responsibility to get children to school for the leaving time. If your child is not at school at the designated time, the transport will not wait and no refunds will be given.
6. If your child is not in school on the day of the visit but has paid, refunds will only be given at the discretion of the Headteacher.
7. Residential – As places are restricted, deposits are needed to secure your child's place.
8. Residential – For any cancellations made after 6 months prior to the visit taking place refunds will not be given.
9. Residential – Due to the high costs once a deposit has secured a place you are encouraged to regularly pay small amounts to keep 'chipping away' at the balance.

NOTE:- Visits are supported by our School Budget and School Fund. School aims to reduce the cost by subsidising the total cost charged to school by coach companies & visit centres through the use of School Fund.

